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NIS COMMITTEE MEETING NO. 41

27 September 1949

1. The following were present:

Dr. Appleton	State
Lt. Col. Ruwet	Army
Capt. Maher	Navy
Lt. Cdr. Nutt	Navy
Lt. Col. Gould	Air Force
Maj. Belongia	Air Force
	CIA (Chairman)
	CIA

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DOCUMENT NO. \_\_\_\_\_  
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DATE OF REVIEW: 11. 2. 8  
NEXT REVIEW DATE: \_\_\_\_\_  
25 NOV 1980  
VIEWER: 016645

2. Copies of a proposed NIS Operating Memorandum regarding the classification of NIS were distributed and considered by the members. The proposal was unanimously adopted. It was agreed that consideration should be given to including these provisions regarding classification in the revised edition of Standard Instructions for National Intelligence Surveys.

3. The Chairman read a memorandum from the Director of Intelligence, Armed Forces Staff College, to the effect that the College has finished a study of all the North Polar, Arctic, and sub-Arctic areas of the world in nine geographic areas with appendices on bibliography, maps, navigational pilotage, and transportation and communications problems throughout the entire area. This study was prepared to meet the basic intelligence requirements for a school problem on the area. The Armed Forces Staff College has no facilities to reproduce this study. A copy will be sent to G/Ba in the near future. Members indicated interest in the study and requested that consideration be given to possible photostatic reproduction by CIA for use by the contributing agencies in connection with the preparation of the following NIS:

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NIS 67 (Greenland)  
NIS 68 (Iceland)  
NIS 69 (North Polar Areas)

4. Revision of the Standard Instructions for National Intelligence Surveys was generally discussed. The following took place:

a. Copies of a proposal for revision of General Instructions were distributed. Members are to study this proposal and be prepared to discuss it again at NIS Committee Meeting No. 43.

b. Copies of a proposal for revision of "Instructions for Chapter I" were distributed. This proposal, generally approved as a revision by the Committee, is as follows:

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REVISION OF INSTRUCTIONS FOR CHAPTER I

1. A conventional Chapter I should be a succinct presentation of the salient basic intelligence aspects of the NIS Area as a whole. It should present a clear, concise, over-all view of the principal factors concerning the NIS Area under consideration and, while stressing succinctness, should contain sufficient detail to render it adequate within itself to serve as the basis for strategic planning. More specifically, Chapter I should accomplish the following:

a. Present a clear over-all view of the NIS Area concerned.

b. Not only present the salient basic intelligence aspects of the NIS Area concerned but also indicate the significance of these aspects.

c. Integrate in any one section those aspects of other sections which serve to enhance the meaningfulness of the first.

2. The presentations should be made through the medium of succinct textual discussions supplemented by comprehensive graphic aids wherever practicable. The text may be used to interpret and augment intelligence portrayed graphically but should not repeat such intelligence.

3. Sections 11 to 17, inclusive, of Chapter I will be prepared by the agencies which produce the corresponding NIS Chapters II to VIII, inclusive. Sections 10 and 18 will be prepared by CIA with joint assistance and approval.

These revised instructions will be passed to the NIS Chapter I Subcommittee for its guidance.

c. It was proposed that consideration be given to the possible use of the CIA Subject Classification System (a system of subject file numbering) in the NIS. Copies of the memorandum describing this system are attached to copies of these minutes.

d. Copies of proposed instructions regarding the orientation of Subcommittees charged with revising the Standard Instructions were distributed to the members. These revisory instructions were unanimously approved. Sufficient copies of these instructions for members of subcommittees are to be sent to the IAC Agencies.

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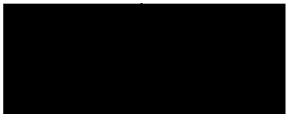
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e. It was decided that Chairmen of Revisory Subcommittees be informed that Subcommittee recommendations for revision of the Standard Instructions are to be placed before the NIS Committee on or before 18 November 1949.

5. Copies of revised "Statements Identifying Producer and Contributors to NIS Sections" were distributed to the members.

6. NIS Committee Meeting No. 42 was scheduled for 1000 hours, Tuesday, 4 October 1949, at CIA.

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Distribution:

NIS Committee  
Members (4)

AD/ORE

Chief, B/Ma

Liaison O, G/Ba

Ed. Chief, G/Ba

Prod. Dep. Chief, G/Ba

G/Ba file ✓

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